

# REPORTING TEMPLATE OF RESERVATION OF A MINIMUM OF 40% OF PROCUREMENT BUDGET FOR LOCALLY PRODUCED GOODS AND SERVICES

Name of Ministry/Department/Agency: **KEPHIS**

Reporting Period – Financial Year: ... **2022/23**

–Quarter: ..... **Q2** .....

Total Procurement Budget for the Financial Year (Kshs): **561,531,398..... 40%..... 40% is 224,612,559**

Quarter's Expenditure Target on Locally Produced Goods and Services: Amount (Kshs)... **56,153,139.8**

Percentage (%): **25%**

| S/No. | Tender Description (LPO number) | Product/Service Procured                                    | Name of Manufacturer/ Service Provider and Product Brand Name/ | Country of Manufacture/ Origin | Name of Supplier/ Company/ Contract | Date Awarded/ Purchased | Contract Value/ Amount (Kshs) | Status of payment |
|-------|---------------------------------|-------------------------------------------------------------|----------------------------------------------------------------|--------------------------------|-------------------------------------|-------------------------|-------------------------------|-------------------|
| 1.    | PO018584                        | Annual Governance & Ethics conference<br>K.Kasee& E.Lihanda | ICPAK                                                          | Kenya                          | ICPAK                               | 10/5/2022               | 123,000                       | Paid              |
| 2.    | PO018586                        | Repair of Malaba Ricoh Printer                              | The Copy Cat Limited                                           | Kenya                          | The Copy Cat Limited                | 10/7/2022               | 13,920                        | Paid              |
| 3.    | PO018587                        | Roll-up banner -COPE                                        | Silver Arc Trading Limited                                     | Kenya                          | Silver Arc Trading Limited          | 10/7/2022               | 13,920                        | Paid              |
| 4.    | PO018595                        | MV Service KDA 607P                                         | CFAO Motors Kenya Ltd                                          | Kenya                          | CFAO Motors Kenya Ltd               | 10/11/2022              | 52,745                        | Paid              |
| 5.    | PO018598                        | MV Repair KBW 698V                                          | Asunda Motors                                                  | Kenya                          | Asunda Motors                       | 10/11/2022              | 58,400                        | Paid              |
| 6.    | PO018599                        | MV Repair KBR 209U                                          | Asunda Motors                                                  | Kenya                          | Asunda Motors                       | 10/11/2022              | 47,212                        | Paid              |
| 7.    | PO018604                        | Tender Notice Black and White, MyGav<br>23rd August 2022    | Government Advertising Agency                                  | Kenya                          | Government Advertising Agency       | 10/11/2022              | 132,354                       | Paid              |
| 8.    | PO018605                        | Laundry Services August 2022                                | Pewin drycleaners & Launderes Ltd                              | Kenya                          | Pewin drycleaners                   | 10/11/2022              | 75,575                        | Paid              |

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|-----|----------|-----------------------------------------------------|--------------------------------------------------------------|-------|--------------------------------------------------------------|------------|---------|------|
|     |          |                                                     |                                                              |       | & Launderes Ltd                                              |            |         |      |
| 9.  | PO018607 | Laundry Services September 2022                     | Pewin drycleaners & Launderes Ltd                            | Kenya | Pewin drycleaners & Launderes Ltd                            | 10/11/2022 | 47,455  | Paid |
| 10. | PO018589 | Monthly Rental - Sep 2022                           | BOC Kenya Limited                                            | Kenya | BOC Kenya Limited                                            | 10/11/2022 | 13,630  | Paid |
| 11. | PO018590 | Travel Insurance P.Kamuti Vienna Austria            | Keysa Tours & Travel                                         | Kenya | Keysa Tours & Travel                                         | 10/11/2022 | 7,675   | Paid |
| 12. | PO018591 | 10th Annual Tax Convention Nicholas, Angela & Linus | ICPAK                                                        | Kenya | ICPAK                                                        | 10/11/2022 | 177,000 | Paid |
| 13. | PO018592 | Conference Facility - Risk Management Training      | Kenya Agricultural & Livestock Research Organization (KALRO) | Kenya | Kenya Agricultural & Livestock Research Organization (KALRO) | 10/11/2022 | 232,400 | Paid |
| 14. | PO018593 | ISO/IEC 27001:2013 1st Surveillance Audit           | Kenya Bureau of Standards                                    | Kenya | Kenya Bureau of Standards                                    | 10/11/2022 | 730,057 | Paid |
| 15. | PO018594 | Conference Facility - Soy Bean Draft Strategy       | Kenya Agricultural & Livestock Research Organization (KALRO) | Kenya | Kenya Agricultural & Livestock Research Organization (KALRO) | 10/11/2022 | 88,520  | Paid |
| 16. | PO018597 | Low back Visitors Chairs - RM Kitale                | Sacham General Supplies Ltd                                  | Kenya | Sacham General Supplies Ltd                                  | 10/11/2022 | 139,200 | Paid |
| 17. | PO018603 | Self Inking Stamps Mombasa, Mandera & JKIA          | Jamady Agencies                                              | Kenya | Jamady Agencies                                              | 10/11/2022 | 370,500 | Paid |

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|-----|----------|---------------------------------------------------------------|--------------------------------------------------------------|-------|--------------------------------------------------------------|------------|---------|------|
| 18. | PO018606 | KEPHIS Branded T-Shirts & Caps                                | Kwemara International Limited                                | Kenya | Kwemara International Limited                                | 10/11/2022 | 36,750  | Paid |
| 19. | PO018608 | Provision of Transport Services                               | Superior Tours and Travel                                    | Kenya | Superior Tours and Travel                                    | 10/11/2022 | 48,720  | Paid |
| 20. | PO018610 | Major Service - KDA 485P                                      | Isuzu East Africa Ltd                                        | Kenya | Isuzu East Africa Ltd                                        | 10/12/2022 | 50,000  | Paid |
| 21. | PO018611 | Innovation in Public Expenditure Mgmt Felista, John, Ezekiel  | Eastern & Southern African Management Institute              | Kenya | Eastern & Southern African Management Institute              | 10/12/2022 | 546,300 | Paid |
| 22. | PO018609 | Pest Control & Fumigation services at MD's Office & Boardroom | Doorstop Services                                            | Kenya | Doorstop Services                                            | 10/12/2022 | 27,840  | Paid |
| 23. | PO018612 | Milk and Newspapers September 2022                            | Motbi Limited                                                | Kenya | Motbi Limited                                                | 10/12/2022 | 220,820 | Paid |
| 24. | PO018613 | MV Service and repair KDG 332C                                | CFAO Motors Kenya Ltd                                        | Kenya | CFAO Motors Kenya Ltd                                        | 10/13/2022 | 46,100  | Paid |
| 25. | PO018614 | Conference facility Projects Committee Workshop               | Kenya Agricultural & Livestock Research Organization (KALRO) | Kenya | Kenya Agricultural & Livestock Research Organization (KALRO) | 10/14/2022 | 265,120 | Paid |
| 26. | PO018615 | Travel Insurance Kefa Oganda to Mozambique 15-31st Oct 22     | Tripstart Ventures Ltd                                       | Kenya | Tripstart Ventures Ltd                                       | 10/18/2022 | 9,200   | Paid |
| 27. | PO018616 | Travel Insurance Fredrick Koome to Rome 25-29th Oct 22        | African Touch Safaris Limited                                | Kenya | African Touch Safaris Limited                                | 10/18/2022 | 4,500   | Paid |

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| 28. | PO018617 | MV Service KCP 961K JKIA                                   | Simba Colt Motors Limited                         | Kenya | Simba Colt Motors Limited              | 10/18/2022 | 289,794 | Paid |
| 29. | PO018618 | MV Repair KCD 158G KEPHIS Kisumu                           | Namo Italiano Kenya Ltd                           | Kenya | Namo Italiano Kenya Ltd                | 10/18/2022 | 79,344  | Paid |
| 30. | PO018620 | Air ticket A. Koech and G. Momanyi to Ethiopia 11-1thoct22 | WorldMate Travel and Tour Company Ltd             | Kenya | WorldMate Travel and Tour Company Ltd  | 10/18/2022 | 175,200 | Paid |
| 31. | PO018621 | Cafeteria Dry Goods                                        | NAIVAS LIMITED                                    | Kenya | NAIVAS LIMITED                         | 10/18/2022 | 244,145 | Paid |
| 32. | PO018622 | Training Supply Chain management Officers 24-28th oct      | Kenya Institute of Supplies Management            | Kenya | Kenya Institute of Supplies Management | 10/18/2022 | 208,800 | Paid |
| 33. | PO018623 | Supply of broad base roll up banner for Procurement        | Visam Media                                       | Kenya | Visam Media                            | 10/18/2022 | 13,920  | Paid |
| 34. | PO018624 | Maintenance& supply of fire extinguisher & fire equipment  | Environmate Technologies Limited                  | Kenya | Environmate Technologies Limited       | 10/18/2022 | 481,234 | Paid |
| 35. | PO018625 | SUPPLY OF FIRE EXTINGUISHERS                               | Environmate Technologies Limited                  | Kenya | Environmate Technologies Limited       | 10/18/2022 | 140,248 | Paid |
| 36. | PO018626 | HR for No-HR Professionals 7-11th November                 | Institute of Human Resource Management            | Kenya | Institute of Human Resource Management | 10/19/2022 | 301,600 | Paid |
| 37. | PO018628 | Human Resource strategies - CHRM 7-11th November           | Academy of Certified Human Resource Professionals | Kenya | Academy of Certified Human Resource    | 10/19/2022 | 278,400 | Paid |

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|     |          |                                                              |                                             |       | Professional<br>s                           |            |         |      |
| 38. | PO018629 | 6th Annual Talent summit 1-4th November                      | College Of Human Resource Management (CHRM) | Kenya | College Of Human Resource Management (CHRM) | 10/19/2022 | 406,000 | Paid |
| 39. | PO018630 | Annual internal Audit,Risk &forensic conference Karuri&Milli | ICPAK                                       | Kenya | ICPAK                                       | 10/19/2022 | 118,000 | Paid |
| 40. | PO018631 | Service & Repair - KBJ 242U                                  | Emvick Auto Garage                          | Kenya | Emvick Auto Garage                          | 10/19/2022 | 33,726  | Paid |
| 41. | PO018635 | MV Service - KBG 013C                                        | Solidarity Auto General Supplies Ltd        | Kenya | Solidarity Auto General Supplies Ltd        | 10/24/2022 | 42,100  | Paid |
| 42. | PO018636 | MV Repair - KCP 475K                                         | Smart Application Automotive Garage         | Kenya | Smart Application Automotive Garage         | 10/25/2022 | 70,500  | Paid |
| 43. | PO018637 | MV Repair - KCP 615K                                         | Samo Agencies                               | Kenya | Samo Agencies                               | 10/25/2022 | 77,500  | Paid |
| 44. | PO018638 | MV Service and Repair - KBJ 071U                             | Smart Application Automotive Garage         | Kenya | Smart Application Automotive Garage         | 10/25/2022 | 41,000  | Paid |
| 45. | PO018639 | Towing Membership - KEPHIS Fleet                             | The Automobile Association of Kenya         | Kenya | The Automobile Association of Kenya         | 10/25/2022 | 310,000 | Paid |
| 46. | PO018640 | 39th Annual seminar edition                                  | ICPAK                                       | Kenya | ICPAK                                       | 10/25/2022 | 300,000 | Paid |
| 47. | PO018641 | Carpet Cleaning services - Mombasa                           | Entente Investment Limited                  | Kenya | Entente Investment Limited                  | 10/25/2022 | 10,000  | Paid |

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| 48. | PO018644 | Air Ticket Mellon Kabole NBO-MBA-NBO 14th Oct                | Rosma Tours and Travel                 | Kenya | Rosma Tours and Travel                 | 10/25/2022 | 24,100    | Paid |
| 49. | PO018645 | Air Ticket Simon Maina Geneva 22-29 Oct                      | WorldMate Travel and Tour Company Ltd  | Kenya | WorldMate Travel and Tour Company Ltd  | 10/25/2022 | 162,300   | Paid |
| 50. | PO018646 | Air Ticket Catherine & Mellon NBO-ELD-NBO 3rd Oct            | Vesna Tours And Travel                 | Kenya | Vesna Tours And Travel                 | 10/25/2022 | 20,000    | Paid |
| 51. | PO018647 | Air Ticket Peter Weru NBO-MBA-NBO 28-3 SEP                   | Kaylan Tours and Travel                | Kenya | Kaylan Tours and Travel                | 10/25/2022 | 29,750    | Paid |
| 52. | PO018648 | Air Ticket Prof. Mutui NBO-MBA-NBO 28-3Sep                   | Kaylan Tours and Travel                | Kenya | Kaylan Tours and Travel                | 10/25/2022 | 29,750    | Paid |
| 53. | PO018649 | Air Ticket Ivy Mburu NBO-MBA-NBO 28-3Sep                     | Kaylan Tours and Travel                | Kenya | Kaylan Tours and Travel                | 10/25/2022 | 32,950    | Paid |
| 54. | PO018650 | Air Ticket Prof. Mutui NBO-Lodwar-NBO                        | Touchworld Safaris                     | Kenya | Touchworld Safaris                     | 10/25/2022 | 28,970    | Paid |
| 55. | PO018653 | MV Service - KDA 674P                                        | Isuzu East Africa Ltd                  | Kenya | Isuzu East Africa Ltd                  | 10/27/2022 | 18,000    | Paid |
| 56. | PO018654 | Accommodation services - ICGEB Training                      | Double Tree by Hilton                  | Kenya | Double Tree by Hilton                  | 10/27/2022 | 2,249,000 | Paid |
| 57. | PO018655 | Training on developing criteria for smallworks for Proc Dept | Kenya Institute of Supplies Management | Kenya | Kenya Institute of Supplies Management | 10/31/2022 | 208,800   | Paid |
| 58. | Contract | Security                                                     | Brinks Security Services Ltd           | Kenya | Brinks Security Services Ltd           |            | 291,788   | Paid |
| 59. | Contract | Cleaning                                                     | Doorstop Services                      | Kenya | Doorstop Services                      |            | 633,592   | Paid |

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|-----|----------|-------------------------------------------------------------|--------------------------------------------------------------|-------|--------------------------------------------------------------|-----------|---------|------|
| 60. | PO018656 | Training on developing specs and evaluation of small works  | Kenya Institute of Supplies Management                       | Kenya | Kenya Institute of Supplies Management                       | 11/4/2022 | 208,800 | Paid |
| 61. | PO018657 | Supply of Box files and office stationery                   | Technosource Trading Company                                 | Kenya | Technosource Trading Company                                 | 11/4/2022 | 399,000 | Paid |
| 62. | PO018658 | Conference facility for devt of SOPs for Phytosanitary Dept | Machakos University                                          | Kenya | Machakos University                                          | 11/4/2022 | 108,000 | Paid |
| 63. | PO018659 | Conference Facility - NACOSTI performance Contracting-phyto | Kenya Agricultural & Livestock Research Organization (KALRO) | Kenya | Kenya Agricultural & Livestock Research Organization (KALRO) | 11/4/2022 | 101,000 | Paid |
| 64. | PO018660 | 3rd Mgt and Auditors Forum in Mombasa 22nd-25th Nov22       | Kenya Bureau of Standards                                    | Kenya | Kenya Bureau of Standards                                    | 11/4/2022 | 185,600 | Paid |
| 65. | PO018662 | Repair of ICT Equipments                                    | Spescom Business Systems Ltd                                 | Kenya | Spescom Business Systems Ltd                                 | 11/4/2022 | 344,000 | Paid |
| 66. | PO018663 | Repair of Cold rooms JKIA                                   | Liquid Refrigeration Co.Ltd                                  | Kenya | Liquid Refrigeration Co.Ltd                                  | 11/4/2022 | 41,500  | Paid |
| 67. | PO018664 | MV Repair and Service KBG191C, KBG 012C and KBG 013C        | bigisell Supplies and services                               | Kenya | bigisell Supplies and services                               | 11/4/2022 | 366,500 | Paid |
| 68. | PO018665 | MV Repair and Service KBU 054T, KBE861P and KAU 491D        | Techben Auto Spares and Garage                               | Kenya | Techben Auto Spares and Garage                               | 11/4/2022 | 167,504 | Paid |
| 69. | PO018672 | Laundry services in October                                 | Pewin drycleaners & Launderes Ltd                            | Kenya | Pewin drycleaners & Launderes Ltd                            | 11/4/2022 | 87,200  | Paid |

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|-----|----------|---------------------------------------------------------------|------------------------------------------|-------|------------------------------------------|------------|-----------|------|
| 70. | PO018673 | Charges for supervisory skills devt course- Zilpah Bundi      | Kenya School of government               | Kenya | Kenya School of government               | 11/4/2022  | 37,700    | Paid |
| 71. | PO018674 | Tender Advertisement Black and White My gav 8th Nov 2022      | Government Advertising Agency            | Kenya | Government Advertising Agency            | 11/7/2022  | 88,726    | Paid |
| 72. | PO018675 | Participation in the 2022 PRSKEA Public Relations Week        | Public Relations Society of Kenya (PRSK) | Kenya | Public Relations Society of Kenya (PRSK) | 11/7/2022  | 85,000    | Paid |
| 73. | PO018676 | Training on Annual Internal Audit Conference Gabriel Omollo   | ICPAK                                    | Kenya | ICPAK                                    | 11/7/2022  | 59,000    | Paid |
| 74. | PO018677 | Annual internal Audit,Risk & forensic conference 28Nov - 2Dec | ICPAK                                    | Kenya | ICPAK                                    | 11/7/2022  | 59,000    | Paid |
| 75. | PO018678 | Productivity measurement& improvement in public service       | Kenya School of government               | Kenya | Kenya School of government               | 11/7/2022  | 44,000    | Paid |
| 76. | PO018679 | Travel Insurance- P.Githaiga                                  | Tripstart Ventures Ltd                   | Kenya | Tripstart Ventures Ltd                   | 11/8/2022  | 9,027     | Paid |
| 77. | PO018680 | Small Seed Labels                                             | mPedigree Network Kenya Limited          | Kenya | mPedigree Network Kenya Limited          | 11/9/2022  | 5,150,000 | Paid |
| 78. | PO018681 | MV Service - KDA 673P                                         | Isuzu East Africa Ltd                    | Kenya | Isuzu East Africa Ltd                    | 11/9/2022  | 18,000    | Paid |
| 79. | PO018682 | MV Service - KDA 603P                                         | Isuzu East Africa Ltd                    | Kenya | Isuzu East Africa Ltd                    | 11/9/2022  | 18,000    | Paid |
| 80. | PO018683 | MV Service - KDA 605P                                         | Isuzu East Africa Ltd                    | Kenya | Isuzu East Africa Ltd                    | 11/10/2022 | 46,706    | Paid |

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|-----|----------|-----------------------------------------------------------|--------------------------------------------------------------|-------|-----------------------------------------|------------|---------|------|
| 81. | PO018684 | MV Service and repair - KBW 771V                          | CFAO Motors Kenya Ltd                                        | Kenya | CFAO Motors Kenya Ltd                   | 11/11/2022 | 99,350  | Paid |
| 82. | PO018685 | Flushing of Borehole                                      | Ditec Electroworks                                           | Kenya | Ditec Electroworks                      | 11/14/2022 | 203,000 | Paid |
| 83. | PO018686 | Air Ticket C.Muraguri and M.Kabole ELD-NBO 5th Oct22      | Vesna Tours And Travel                                       | Kenya | Vesna Tours And Travel                  | 11/14/2022 | 20,000  | Paid |
| 84. | PO018687 | Supply of Milk and Newspapers October 2022                | Motbi Limited                                                | Kenya | Motbi Limited                           | 11/14/2022 | 186,260 | Paid |
| 85. | PO018688 | MV Service & Repair - KDA 607P                            | CFAO Motors Kenya Ltd                                        | Kenya | CFAO Motors Kenya Ltd                   | 11/14/2022 | 45,300  | Paid |
| 86. | PO018689 | MV Service and Repair - KCP 613K                          | Hojinx Motors                                                | Kenya | Hojinx Motors                           | 11/14/2022 | 33,000  | Paid |
| 87. | PO018690 | Motor transport management training - B.Utali 21-25th Nov | The Automobile Association of Kenya                          | Kenya | The Automobile Association of Kenya     | 11/14/2022 | 49,000  | Paid |
| 88. | PO018691 | Repair of Air Conditioner - LCMSM-GCMSMS room             | Liquid Refrigeration Co.Ltd                                  | Kenya | Liquid Refrigeration Co.Ltd             | 11/14/2022 | 49,300  | Paid |
| 89. | PO018692 | Repair of Printer-Finance & Procurement                   | Emerging Business Technologies Limited                       | Kenya | Emerging Business Technologies Limited  | 11/14/2022 | 105,272 | Paid |
| 90. | PO018693 | Pest control and fumigation services - HQTs Cafeteria     | Doorstop Services                                            | Kenya | Doorstop Services                       | 11/14/2022 | 32,480  | Paid |
| 91. | PO018694 | MV Repair KBW 727V                                        | Simba Colt Motors Limited                                    | Kenya | Simba Colt Motors Limited               | 11/15/2022 | 245,607 | Paid |
| 92. | PO018695 | Supplementary LPO 18509 for use of LCD Projector          | Kenya Agricultural & Livestock Research Organization (KALRO) | Kenya | Kenya Agricultural & Livestock Research | 11/15/2022 | 17,500  | Paid |

|      |          |                                                            |                                   |       | Organization (KALRO)              |            |           |      |
|------|----------|------------------------------------------------------------|-----------------------------------|-------|-----------------------------------|------------|-----------|------|
| 93.  | PO018696 | Conference facility for hospitality skills devt course     | Kenya School of government        |       | Kenya School of government        | 11/15/2022 | 279,720   | Paid |
| 94.  | PO018699 | MV Repair and Service KBJ 090U                             | Evolution Automobile              | Kenya | Evolution Automobile              | 11/15/2022 | 231,072   | Paid |
| 95.  | PO018701 | Bacterial DNA Extraction kit 250 preps                     | Kobian Kenya Limited              | Kenya | Kobian Kenya Limited              | 11/15/2022 | 162,400   | Paid |
| 96.  | PO018702 | Air Ticket W.Ogutu 31 Oct-5th November NBO-MBA-NBO         | African Touch Safaris Limited     | Kenya | African Touch Safaris Limited     | 11/15/2022 | 21,300    | Paid |
| 97.  | PO018703 | Air Ticket 23 Oct-5th November Arusha                      | Kaylan Tours and Travel           | Kenya | Kaylan Tours and Travel           | 11/15/2022 | 206,070   | Paid |
| 98.  | PO018705 | Annual Internal Audit risk & forensic conference-R.Nderitu | ICPAK                             | Kenya | ICPAK                             | 11/15/2022 | 59,000    | Paid |
| 99.  | PO018706 | Flags, Coats and First Aid Kits- Embu and Timau            | Hardyware Enterprises             | Kenya | Hardyware Enterprises             | 11/15/2022 | 77,000    | Paid |
| 100. | PO018707 | Calibration of moisture meter- Lungalunga                  | Elisters 2000 Ltd                 | Kenya | Elisters 2000 Ltd                 | 11/15/2022 | 5,800     | Paid |
| 101. | PO018708 | Phytosanitary Certificates                                 | Kalzmat Security Printing Limited | Kenya | Kalzmat Security Printing Limited | 11/15/2022 | 5,500,000 | Paid |
| 102. | PO018709 | Air Ticket Prof.Mutui NBO-MBA-NBO 17-20 Oct                | Tripstart Ventures Ltd            | Kenya | Tripstart Ventures Ltd            | 11/15/2022 | 19,600    | Paid |
| 103. | PO018710 | Repair of cold room-cafeteria & room heaters               | Liquid Refrigeration Co.Ltd       | Kenya | Liquid Refrigeration Co.Ltd       | 11/15/2022 | 49,880    | Paid |

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| 104. | PO018711 | Towing services - KCP 616K                                   | The Automobile Association of Kenya                          | Kenya | The Automobile Association of Kenya                          | 11/15/2022 | 14,400  | Paid |
| 105. | PO018715 | Conference facility for reviewing & response to EFSA- Projec | Konza City Transit Hotel                                     | Kenya | Konza City Transit Hotel                                     | 11/16/2022 | 60,320  | Paid |
| 106. | PO018712 | Branded backpacks - ICGEB Training                           | Hardyware Enterprises                                        | Kenya | Hardyware Enterprises                                        | 11/16/2022 | 194,000 | Paid |
| 107. | PO018713 | Design and Printing of posters                               | Visam Media                                                  | Kenya | Visam Media                                                  | 11/16/2022 | 82,500  | Paid |
| 108. | PO018716 | Cafeteria Groceries                                          | Fanap enterprises                                            | Kenya | Fanap enterprises                                            | 11/16/2022 | 276,450 | Paid |
| 109. | PO018717 | Cafeteria Meat Products                                      | shavlon general supplies                                     | Kenya | shavlon general supplies                                     | 11/16/2022 | 326,600 | Paid |
| 110. | PO018718 | Towing services - KBT 947N & KBG 010C                        | The Automobile Association of Kenya                          | Kenya | The Automobile Association of Kenya                          | 11/16/2022 | 64,180  | Paid |
| 111. | PO018719 | COPE Website hosting and online security services            | Remyitech Limited                                            | Kenya | Remyitech Limited                                            | 11/16/2022 | 46,400  | Paid |
| 112. | PO018720 | Training-Application of new standard tender documents        | Kenya Institute of Supplies Management                       | Kenya | Kenya Institute of Supplies Management                       | 11/16/2022 | 214,600 | Paid |
| 113. | PO018721 | Cutting and bailing of Hay                                   | Flyrex Supply Merchants                                      | Kenya | Flyrex Supply Merchants                                      | 11/17/2022 | 414,344 | Paid |
| 114. | PO018722 | Conference facility - DUS committee meeting 22-25th Nov      | Kenya Agricultural & Livestock Research Organization (KALRO) | Kenya | Kenya Agricultural & Livestock Research Organization (KALRO) | 11/17/2022 | 132,900 | Paid |

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| 115. | PO018723 | Eskimo Coats                                                 | Hardyware Enterprises           | Kenya | Hardyware Enterprises           | 11/17/2022 | 57,600     | Paid |
| 116. | PO018725 | Public relations and customer care course- Office assistants | Kenya School of government      | Kenya | Kenya School of government      | 11/24/2022 | 535,920    | Paid |
| 117. | PO018726 | Blender repair & bearings - ACL                              | Don Bosco Boys Town             | Kenya | Don Bosco Boys Town             | 11/24/2022 | 12,000     | Paid |
| 118. | PO018727 | Cafeteria Dry Goods                                          | NAIVAS LIMITED                  | Kenya | NAIVAS LIMITED                  | 11/28/2022 | 285,081    | Paid |
| 119. | PO018728 | Travel Insurance Simon Maina NBO- Geneva-NBO                 | Regal Tours and Travel Ltd      | Kenya | Regal Tours and Travel Ltd      | 11/28/2022 | 7,900      | Paid |
| 120. | PO018729 | Data Protection program 21-25 Nov                            | Kenya School of government      | Kenya | Kenya School of government      | 11/28/2022 | 95,700     | Paid |
| 121. | PO018730 | Branded Polo Shirts Mombasa Show                             | Kwemara International Limited   | Kenya | Kwemara International Limited   | 11/28/2022 | 37,500     | Paid |
| 122. | PO018735 | Calibration of Laboratory Equipment - Kitale                 | Elisters 2000 Ltd               | Kenya | Elisters 2000 Ltd               | 11/29/2022 | 325,960    | Paid |
| 123. | PO018732 | Maintenance Kit MK-8525A - MD'S Office                       | MFI Document Solutions Limited  | Kenya | MFI Document Solutions Limited  | 11/29/2022 | 270,545    | Paid |
| 124. | PO018731 | Conference facility internet TOR development                 | Astorian Grand Hotel            | Kenya | Astorian Grand Hotel            | 11/29/2022 | 58,800     | Paid |
| 125. | PO018733 | Small Seed Labels                                            | mPedigree Network Kenya Limited | Kenya | mPedigree Network Kenya Limited | 11/29/2022 | 10,300,000 | Paid |
| 126. | PO018736 | MV Service KDG 332C                                          | CFAO Motors Kenya Ltd           | Kenya | CFAO Motors Kenya Ltd           | 11/30/2022 | 17,300     | Paid |

|      |          |                                                              |                                   |          |                                   |           |         |          |
|------|----------|--------------------------------------------------------------|-----------------------------------|----------|-----------------------------------|-----------|---------|----------|
| 127. | Contract | Security                                                     | Brinks Security Services Ltd      | Kenya    | Brinks Security Services Ltd      |           | 291,788 | Paid     |
| 128. | Contract | Cleaning                                                     | Doorstop Services                 | Kenya    | Doorstop Services                 |           | 633,592 | Paid     |
| 129. | PO018737 | Air Ticket TKosiom NBO-MBA-NBO 22nd-27th Nov 2022            | Regal Tours and Travel Ltd        | Kenya    | Regal Tours and Travel Ltd        | 12/1/2022 | 25,995  | Not Paid |
| 130. | PO018738 | Air Ticket Gentrix&Catherine NBO-MBA-NBO 13th-219th Nov 2022 | Kaylan Tours and Travel           | Not Paid | Kaylan Tours and Travel           | 12/1/2022 | 51,570  | Not Paid |
| 131. | PO018739 | Air Ticket Ezekiel Mucheru from Mombasa 26thNov 2022         | Fast Movers Tours & Travel        | Not Paid | Fast Movers Tours & Travel        | 12/1/2022 | 22,200  | Not Paid |
| 132. | PO018740 | Air Ticket Board and Staff MBA-NBO 5th Nov 2022              | Kaylan Tours and Travel           | Not Paid | Kaylan Tours and Travel           | 12/1/2022 | 81,450  | Not Paid |
| 133. | PO018741 | Air Ticket Staff MBA-NBO 5th Nov 2022                        | Kaylan Tours and Travel           | Not Paid | Kaylan Tours and Travel           | 12/1/2022 | 64,100  | Not Paid |
| 134. | PO018742 | Air Ticket Prof Mutui MBA-NBO 5th Nov 2022                   | Kaylan Tours and Travel           | Not Paid | Kaylan Tours and Travel           | 12/1/2022 | 17,900  | Not Paid |
| 135. | PO018743 | Air Ticket Board MBA-NBO 5th Nov 2022                        | Destiny World Travels             | Not Paid | Destiny World Travels             | 12/1/2022 | 79,750  | Not Paid |
| 136. | PO018744 | Air Ticket Staff MBA-NBO 5th Nov 2022                        | Destiny World Travels             | Not Paid | Destiny World Travels             | 12/1/2022 | 31,245  | Not Paid |
| 137. | PO018745 | Supply of JKIA, HQ and PQBS Receipt Books                    | Kalzmat Security Printing Limited | Not Paid | Kalzmat Security Printing Limited | 12/1/2022 | 189,000 | Not Paid |
| 138. | PO018746 | Supplementary LPO 18641                                      | Entente Investments               | Not Paid | Entente Investments               | 12/1/2022 | 440     | Not Paid |

|      |          |                                                        |                             |          |                             |           |         |          |
|------|----------|--------------------------------------------------------|-----------------------------|----------|-----------------------------|-----------|---------|----------|
| 139. | PO018748 | Monthly Cylinder Rental October 2022                   | BOC Kenya Limited           | Not Paid | BOC Kenya Limited           | 12/1/2022 | 13,630  | Not Paid |
| 140. | PO018749 | Monthly Cylinder Rental November 2022                  | BOC Kenya Limited           | Not Paid | BOC Kenya Limited           | 12/1/2022 | 13,630  | Not Paid |
| 141. | PO018750 | Monthly Cylinder Rental June 2022                      | BOC Kenya Limited           | Not Paid | BOC Kenya Limited           | 12/1/2022 | 13,630  | Not Paid |
| 142. | PO018751 | Monthly Cylinder Rental August 2022                    | BOC Kenya Limited           | Not Paid | BOC Kenya Limited           | 12/1/2022 | 15,196  | Not Paid |
| 143. | PO018752 | Monthly Cylinder Rental September 2021                 | BOC Kenya Limited           | Not Paid | BOC Kenya Limited           | 12/1/2022 | 13,108  | Not Paid |
| 144. | PO018753 | Monthly Cylinder Rental February 2021                  | BOC Kenya Limited           | Not Paid | BOC Kenya Limited           | 12/1/2022 | 9,338   | Not Paid |
| 145. | PO018754 | Travel Insurance - Mellon Kabole NBO-DXB-NBO           | Longrock Tours & Travel Ltd | Not Paid | Longrock Tours & Travel Ltd | 12/1/2022 | 18,676  | Not Paid |
| 146. | PO018755 | 10,000 Litre Cylindrical Tank                          | Roto Moulders Limited       | Not Paid | Roto Moulders Limited       | 12/1/2022 | 7,640   | Not Paid |
| 147. | PO018756 | MV Service and repairs KBN 590E                        | Autocruise Motors           | Not Paid | Autocruise Motors           | 12/2/2022 | 100,000 | Not Paid |
| 148. | PO018757 | Supply of KEPHIS 2023 Calendars                        | Visam Media                 | Not Paid | Visam Media                 | 12/2/2022 | 46,168  | Not Paid |
| 149. | PO018758 | Supply of Khaki bags and manilla Buff tags Kitale      | Kingwal Enterprises         | Not Paid | Kingwal Enterprises         | 12/2/2022 | 304,500 | Not Paid |
| 150. | PO018759 | Maintenance of sewer and drainage system - HQ          | AQUAHOPE ENTERPRISES        | Not Paid | AQUAHOPE ENTERPRISE S       | 12/2/2022 | 194,633 | Not Paid |
| 151. | PO018760 | Air Ticket N.Tunya and N.Odera to Mombasa 21-26thNov22 | Rosma Tours and Travel      | Not Paid | Rosma Tours and Travel      | 12/2/2022 | 389,760 | Not Paid |
| 152. | PO018761 | Supply of executive High back Chair for GMQA           | Lethan Supplies Ltd         | Not Paid | Lethan Supplies Ltd         | 12/2/2022 | 42,000  | Not Paid |

|      |          |                                                          |                                       |          |                                       |           |           |          |
|------|----------|----------------------------------------------------------|---------------------------------------|----------|---------------------------------------|-----------|-----------|----------|
| 153. | PO018763 | Air Ticket Prof Mutui to Rome Italy 13-27th Nov 22       | Touchworld Safaris                    | Not Paid | Touchworld Safaris                    | 12/2/2022 | 319,200   | Not Paid |
| 154. | PO018764 | Air Ticket R.Nderitu and G. Yussuf to Mombasa 21Nov-3dec | Primate Tours Ltd                     | Not Paid | Primate Tours Ltd                     | 12/2/2022 | 48,200    | Not Paid |
| 155. | PO018765 | Air Ticket for Prof. Mutui Geneva 22nd Oct 2022          | Kaylan Tours and Travel               | Not Paid | Kaylan Tours and Travel               | 12/2/2022 | 831,850   | Not Paid |
| 156. | PO018766 | Air Ticket for Ezekiel Mucheru to Mombasa 20thNov2022    | WorldMate Travel and Tour Company Ltd | Not Paid | WorldMate Travel and Tour Company Ltd | 12/2/2022 | 24,600    | Not Paid |
| 157. | PO018767 | Air Ticket for J. Syanda to South Korea 20th-26thNov2022 | Kaylan Tours and Travel               | Not Paid | Kaylan Tours and Travel               | 12/2/2022 | 328,795   | Not Paid |
| 158. | PO018768 | Air Ticket for H.Mwarey to Mombasa 16thNov2022           | Rosma Tours and Travel                | Not Paid | Rosma Tours and Travel                | 12/2/2022 | 11,145    | Not Paid |
| 159. | PO018769 | MV Repair KCD 435G Kitale                                | Central Farmers Garage Limited        | Not Paid | Central Farmers Garage Limited        | 12/2/2022 | 58,371    | Not Paid |
| 160. | PO018770 | MV Repair KBJ 059U and KAR 547L                          | Ronga Links Enterprises Ltd           | Not Paid | Ronga Links Enterprises Ltd           | 12/2/2022 | 82,940    | Not Paid |
| 161. | PO018771 | MV Repair and service KBJ 071U and KAY 126V              | Smart Application Automotive Garage   | Not Paid | Smart Application Automotive Garage   | 12/2/2022 | 75,068    | Not Paid |
| 162. | PO018772 | Blue Seed Labels - OECD                                  | Kalzmat Security Printing Limited     | Not Paid | Kalzmat Security Printing Limited     | 12/2/2022 | 6,050,000 | Not Paid |
| 163. | PO018773 | White, Red, Yellow Seed Labels - OECD                    | Kalzmat Security Printing Limited     | Not Paid | Kalzmat Security                      | 12/2/2022 | 3,475,000 | Not Paid |

|      |          |                                                             |                             |          |                             |           |         |          |
|------|----------|-------------------------------------------------------------|-----------------------------|----------|-----------------------------|-----------|---------|----------|
|      |          |                                                             |                             |          | Printing Limited            |           |         |          |
| 164. | PO018774 | Supply of ICT Accessories                                   | Andwafa General Supplies    | Not Paid | Andwafa General Supplies    | 12/2/2022 | 191,800 | Not Paid |
| 165. | PO018775 | Construction of PWD Toilets                                 | Baltic Bassinet Ltd         | Not Paid | Baltic Bassinet Ltd         | 12/2/2022 | 295,000 | Not Paid |
| 166. | PO018777 | Bags and Flash disks-COPE                                   | Silver Arc Trading Limited  | Not Paid | Silver Arc Trading Limited  | 12/5/2022 | 36,540  | Not Paid |
| 167. | PO018779 | MV Repair KBW 699V - Eldoret                                | Associated Motors Ltd       | Not Paid | Associated Motors Ltd       | 12/8/2022 | 96,936  | Not Paid |
| 168. | PO018780 | MV Repair KCP 765K - Kitale                                 | FMD East Africa             | Not Paid | FMD East Africa             | 12/8/2022 | 56,807  | Not Paid |
| 169. | PO018781 | MV Repair KCD 436G - Timau                                  | Associated Motors Ltd       | Not Paid | Associated Motors Ltd       | 12/8/2022 | 51,862  | Not Paid |
| 170. | PO018782 | Air Ticket Margaret W.Nyambura to Montreal Canada 1-12dec   | Longrock Tours & Travel Ltd | Not Paid | Longrock Tours & Travel Ltd | 12/8/2022 | 450,700 | Not Paid |
| 171. | PO018783 | Travel Insurance MargaretW.Nyambura Montreal Canada 1-12dec | Premier Safaris (K) Limited | Not Paid | Premier Safaris (K) Limited | 12/8/2022 | 20,125  | Not Paid |
| 172. | PO018784 | Air Ticket G. malemba to Kampala 4-10th Dec 22              | Regal Tours and Travel Ltd  | Not Paid | Regal Tours and Travel Ltd  | 12/8/2022 | 55,010  | Not Paid |
| 173. | PO018785 | Supply of New and Genuine Toners                            | Fapeha Ltd                  | Not Paid | Fapeha Ltd                  | 12/8/2022 | 380,000 | Not Paid |
| 174. | PO018786 | Supply of New and Genuine Toners                            | Gitomax Investments         | Not Paid | Gitomax Investments         | 12/8/2022 | 633,000 | Not Paid |
| 175. | PO018787 | Supply of New and Genuine Toners                            | All Sales Enterprises       | Not Paid | All Sales Enterprises       | 12/8/2022 | 688,500 | Not Paid |
| 176. | PO018788 | Transport Services for ICGEB Visitors                       | Tripstart Ventures Ltd      | Not Paid | Tripstart Ventures Ltd      | 12/8/2022 | 230,000 | Not Paid |

|      |          |                                                            |                                     |          |                                     |           |         |          |
|------|----------|------------------------------------------------------------|-------------------------------------|----------|-------------------------------------|-----------|---------|----------|
| 177. | PO018789 | Air Ticket Alexander Muvea to Mombasa 30thNov-3rdDec22     | Rosma Tours and Travel              | Not Paid | Rosma Tours and Travel              | 12/8/2022 | 33,965  | Not Paid |
| 178. | PO018790 | Calibration of Lab Equipment Nakuru                        | LAB CRS                             | Not Paid | LAB CRS                             | 12/8/2022 | 500,540 | Not Paid |
| 179. | PO018791 | Calibration of Lab Equipment Embu and Moyale               | LAB CRS                             | Not Paid | LAB CRS                             | 12/8/2022 | 55,100  | Not Paid |
| 180. | PO018792 | MV Service KCP 475K                                        | Emvick Auto Garage                  | Not Paid | Emvick Auto Garage                  | 12/8/2022 | 33,228  | Not Paid |
| 181. | PO018793 | Supply of Khaki Bags Mombasa                               | Hansel Agency Ltd                   | Not Paid | Hansel Agency Ltd                   | 12/8/2022 | 125,100 | Not Paid |
| 182. | PO018794 | Air Ticket for Betty and Faith to Kampala 7thdec-19thDec22 | Longrock Tours & Travel Ltd         | Not Paid | Longrock Tours & Travel Ltd         | 12/8/2022 | 183,080 | Not Paid |
| 183. | PO018795 | Calibration of Laboratory Equipment – ACL                  | Sonic Quality Inspectors Ltd        | Not Paid | Sonic Quality Inspectors Ltd        | 12/8/2022 | 631,900 | Not Paid |
| 184. | PO018796 | Dinner sponsorship                                         | Avocado Society of Kenya            | Not Paid | Avocado Society of Kenya            | 12/9/2022 | 300,000 | Not Paid |
| 185. | PO018799 | KEPHIS Brochures                                           | Nelsparta Limited                   | Not Paid | Nelsparta Limited                   | 12/9/2022 | 35,720  | Not Paid |
| 186. | PO018805 | Ticket change - Mucheru&Felista                            | Kaylan Tours and Travel             | Not Paid | Kaylan Tours and Travel             | 12/9/2022 | 17,500  | Not Paid |
| 187. | PO018797 | Supply of Cafeteria Meat Products                          | shavlon general supplies            | Not Paid | shavlon general supplies            | 12/9/2022 | 398,500 | Not Paid |
| 188. | PO018798 | Supply of Cafeteria Groceries                              | Fanap enterprises                   | Not Paid | Fanap enterprises                   | 12/9/2022 | 299,540 | Not Paid |
| 189. | PO018800 | Towing Services KBR 558U and KCP 440K                      | The Automobile Association of Kenya | Not Paid | The Automobile Association of Kenya | 12/9/2022 | 17,500  | Not Paid |

|      |          |                                                              |                                                              |          |                                                              |            |         |          |
|------|----------|--------------------------------------------------------------|--------------------------------------------------------------|----------|--------------------------------------------------------------|------------|---------|----------|
| 190. | PO018801 | MV Repair and Service KCP 616K                               | Auto Powerline Motors                                        | Not Paid | Auto Powerline Motors                                        | 12/9/2022  | 84,912  | Not Paid |
| 191. | PO018802 | Supply of Tyres KDA 673P                                     | Maxie General Supplies                                       | Not Paid | Maxie General Supplies                                       | 12/9/2022  | 127,600 | Not Paid |
| 192. | PO018803 | Supply of Printed Stationery                                 | Nelsparta Limited                                            | Not Paid | Nelsparta Limited                                            | 12/9/2022  | 137,390 | Not Paid |
| 193. | PO018804 | Supply of General Stationery                                 | Chacacha Supplies                                            | Not Paid | Chacacha Supplies                                            | 12/9/2022  | 218,000 | Not Paid |
| 194. | PO018808 | Air Ticket Amos Kattam Mandera to Nairobi 2/11/22            | Silver Africa Tours & Safaris Ltd                            | Not Paid | Silver Africa Tours & Safaris Ltd                            | 12/13/2022 | 20,000  | Not Paid |
| 195. | PO018809 | Supply of KEPHIS 2023 Diaries                                | Kelmuc Edcent Limited                                        | Not Paid | Kelmuc Edcent Limited                                        | 12/13/2022 | 430,000 | Not Paid |
| 196. | PO018810 | Supply of Milk and Newspapers Nov 2022                       | Motbi Limited                                                | Not Paid | Motbi Limited                                                | 12/13/2022 | 227,380 | Not Paid |
| 197. | PO018811 | Conference Facility Devt&review ISO17025 at PQBS             | Kenya Agricultural & Livestock Research Organization (KALRO) | Not Paid | Kenya Agricultural & Livestock Research Organization (KALRO) | 12/13/2022 | 81,200  | Not Paid |
| 198. | PO018814 | MV Service KDG 443C                                          | Isuzu East Africa Ltd                                        | Not Paid | Isuzu East Africa Ltd                                        | 12/13/2022 | 25,800  | Not Paid |
| 199. | PO018815 | Training for disability mainstreaming officers F.Chelimo,J.m | Gender & Disability Development Centre                       | Not Paid | Gender & Disability Development Centre                       | 12/14/2022 | 124,236 | Not Paid |
| 200. | PO018816 | Generator Controls Repair at Kisumu                          | Japa Ltd                                                     | Not Paid | Japa Ltd                                                     | 12/14/2022 | 161,438 | Not Paid |
| 201. | PO018817 | Supply of Personnel division folders (printed)               | Luzin Enterprises                                            | Not Paid | Luzin Enterprises                                            | 12/19/2022 | 34,510  | Not Paid |

|      |          |                                                              |                                   |          |                                   |            |         |          |
|------|----------|--------------------------------------------------------------|-----------------------------------|----------|-----------------------------------|------------|---------|----------|
| 202. | PO018818 | Supplementary LPO 18389 for MV Repair KAT 963X               | Westfield Motors Limited          | Not Paid | Westfield Motors Limited          | 12/19/2022 | 13,620  | Not Paid |
| 203. | PO018819 | Cancellation Fee and Travel Insurance prof Mutui to Washingt | Touchworld Safaris                | Not Paid | Touchworld Safaris                | 12/19/2022 | 95,000  | Not Paid |
| 204. | PO018820 | Supply of Inifi Access point (LR)                            | Platenum General Supplies         | Not Paid | Platenum General Supplies         | 12/19/2022 | 313,200 | Not Paid |
| 205. | PO018822 | Repair of KCP 440K                                           | Ryce Motors                       | Not Paid | Ryce Motors                       | 12/19/2022 | 87,116  | Not Paid |
| 206. | PO018823 | Laundry Services in November 2022                            | Pewin drycleaners & Launderes Ltd | Not Paid | Pewin drycleaners & Launderes Ltd | 12/19/2022 | 74,185  | Not Paid |
| 207. | PO018824 | Training on cybersecurity for ICT officers Mombasa 5-9thDec2 | ISACA                             | Not Paid | ISACA                             | 12/19/2022 | 384,000 | Not Paid |
| 208. | PO018825 | Branded umbrellas and polo shirts USDA Facility Audit        | One Source Co. Limited            | Not Paid | One Source Co. Limited            | 12/19/2022 | 64,032  | Not Paid |
| 209. | PO018826 | MV Service KDG 433C                                          | Isuzu East Africa Ltd             | Not Paid | Isuzu East Africa Ltd             | 12/19/2022 | 25,800  | Not Paid |
| 210. | PO018829 | MV Repair KCP 441K Muguga                                    | Ryce Motors                       | Not Paid | Ryce Motors                       | 12/19/2022 | 171,426 | Not Paid |
| 211. | PO018835 | Renewal of NQI Membership 2023                               | Kenya Bureau of Standards         | Not Paid | Kenya Bureau of Standards         | 12/20/2022 | 9,000   | Not Paid |
| 212. | PO018837 | Supply of payment vouchers                                   | Gracoso Agencies                  | Not Paid | Gracoso Agencies                  | 12/20/2022 | 37,450  | Not Paid |
| 213. | PO018838 | MV Service-KDA 60P                                           | CFAO Motors Kenya Ltd             | Not Paid | CFAO Motors Kenya Ltd             | 12/21/2022 | 14,100  | Not Paid |
| 214. | PO018839 | Cafeteria dry goods                                          | NAIVAS LIMITED                    | Not Paid | NAIVAS LIMITED                    | 12/22/2022 | 23,120  | Not Paid |

|                                                                                |          |          |                              |          |                              |  |         |          |
|--------------------------------------------------------------------------------|----------|----------|------------------------------|----------|------------------------------|--|---------|----------|
| 215.                                                                           | Contract | Security | Brinks Security Services Ltd | Not Paid | Brinks Security Services Ltd |  | 291,788 | Not Paid |
| 216.                                                                           | Contract | Cleaning | Doorstop Services            | Not Paid | Doorstop Services            |  | 633,592 | Not Paid |
|                                                                                |          |          |                              |          |                              |  |         |          |
| Total Amount Procured in Quarter (Kshs). <b>75,810,550 (October-December)</b>  |          |          |                              |          |                              |  |         |          |
| Quarter's Percentage of the Total Procurement Budget <b>13.50%</b>             |          |          |                              |          |                              |  |         |          |
| Cumulative Percentage of the Total Procurement Budget (%)Q1 +Q2= <b>26.08%</b> |          |          |                              |          |                              |  |         |          |
| Quarter percentage of locally manufactured goods procured (%) <b>81.7%</b>     |          |          |                              |          |                              |  |         |          |
| Quarter Percentage of imported goods procured (%) <b>18.3%</b>                 |          |          |                              |          |                              |  |         |          |
| Percentage Compliance level (%) <b>204.25%</b>                                 |          |          |                              |          |                              |  |         |          |

## **1. Interpretation of Local Content –Procurement of Local Goods**

Procurement from local suppliers refers to the purchase of locally manufactured goods and locally produced services. “Local goods” means materials or equipment mined, produced or manufactured in Kenya. Local content means maximizing the level of usage of local goods and services, people, businesses and financing.

A product shall be considered to be manufactured, processed or assembled if it differs substantially in its basic characteristic, purpose or utility or in the case of a manufactured product, if the cost of local materials, labour and services used in the manufacture of such goods constitutes at least fifty percent (50%) of the cost of the finished product. Products shall be considered as meeting the local content threshold if produced or manufactured in Kenya and the other EAC Partner States as provided in the EAC Rules of Origin; where the products are:-

- i) Wholly produced in the Country (Kenya); or
- ii) Produced in Kenya and incorporating materials which have not been wholly obtained in Kenya and other EAC Partner States, provided that such materials have undergone sufficient working or processing as provided for in part 2 below:-

## **2. Products wholly produced in the Country**

These are products that do not contain any non-originating or foreign materials imported from outside EAC. For example the following products shall be regarded as wholly produced in Kenya:

- i) Mineral products extracted from the ground or sea-bed of Kenya;
- ii) Vegetable products including plant and plant products harvested, gathered or picked within Kenya;
- iii) Live animals born and raised within Kenya;
- iv) Products obtained from live animals within Kenya;
- v) Products from slaughtered animals born and raised within Kenya;
- vi) Products obtained by hunting or fishing conducted within Kenya;
- vii) Products of aquaculture, including mariculture, obtained within Kenya where the fish is born and raised;
- viii) Products of sea fishing and other products taken from the exclusive economic zone of the Partner State;
- ix) Products of sea fishing and other products taken from the waters in the high seas by a vessel of any of the EAC Partner States;
- x) Products extracted from marine soil or subsoil outside the territorial waters of any of the EAC Partner State provided that the Partner State has the sole right to work on that soil or subsoil;
- xi) Used articles fit only for the recovery of materials, provided that such articles have been collected from users within the EAC Partner State;
- xii) Scrap and waste resulting from manufacturing operations within the EAC Partner States.

### 3. Products Incorporating Materials not wholly obtained in Kenya

These are goods produced and are containing both local& imported materials or from unknown origin-taking the earliest ascertained price paid for them in the Country and EAC. The goods should be having:-

- i) *40% local content of the finished product:* A minimum of 40% local content of the finished product, including delivery costs of the materials to the factory- **Evidence: Certification by Manufacturers and marketers; Certification by the Kenya Revenue Authority (Customs Department)**
- ii) *Maximum 60% of the total cost of materials:* The content of imported materials based on Cost, Insurance & Freight (C.I.F) accepted by customs should not exceed 60% of the total cost of materials used in production - **Evidence: Certification by the Kenya Revenue Authority (Customs Department)**
- iii) *35% of the Ex-factory Cost:* On value addition, products used should be from wholly produced materials or from partially imported materials and value added threshold of at least 35% of the ex-factory cost of the finished product is required to pass the transformation test- **Evidence: Certification by Manufacturers and marketers;**
- iv) *Change in Tariff Heading (CTH) -* A product has a different HS Code from that of the materials used in its manufacture (Classified under a heading other than the heading of the imported materials) - **Evidence: Certification by the Kenya Revenue Authority (Customs Department)**  
NB:
  - *Value added= the difference between the ex-factory cost of the product & the C.I.F value of the imported materials used in production.*
  - *Ex-factory cost=value of total inputs for a given product*
  - *ONLY costs related to production are considered.*

### 4. Processes that do not qualify Products to be Originating in the Country

The following processes by local firms or individual suppliers do not however qualify a product imported into the country as locally produced (originating):

- i) Simple packaging operations such as packing, bottling, placing in flasks, bags, cases & boxes, fixing on cards or boards;
- ii) Simple mixing of ingredients imported from outside;
- iii) Simple assembly of components& parts imported to constitute a complete product;
- iv) Simple mixing & assembly where costs of ingredients, parts components imported and used in any of the processes exceed 60% of total costs;
- v) Preservation operations during transportation & storage e.g. ventilation, spreading out, drying, freezing, placing in brine, sulphur-dioxide , or removal of damaged parts& similar operations;
- vi) Changing of packaging & breaking up or assembly of consignments;

- vii) Marking, labeling or affixing other distinguishing signs on products or packages;
- viii) Sifting, screening, sorting, classifying, matching, making up sets, washing, painting, cutting up, slaughter of animals.

## **5. Local Content in Services – Procurement of Local Services**

Unlike tangible products, services are normally supplied through various modes, that is, *Mode 1: Cross-border supply* (e.g. faxed legal memo, software design via remote access/policy brief via email); *Mode 2: Consumption abroad* (e.g. tourism, medical treatment, education abroad); *Mode 3: Commercial presence* (e.g. branch of foreign bank, subsidiary of telecoms provider); and *Mode 4: Movement of natural persons* (e.g. visiting consultants, fashion models, engineers, etc)

Since the supply of services is closely associated with the mode of transfer, person, firm or entity supplying the services, the 'Local person, firm or entity' means a person, firm or entity performing works, services or supplying the goods and materials to an operator, whether as a subcontractor or otherwise, whose business enterprise is incorporated under the Laws of Kenya and whose principal place of business is in Kenya and which is effectively owned and controlled by a Kenyan national. Therefore and as ***evidence/proof of a local service supplier, the service provider will have to provide certificate of incorporation under the laws of Kenya.***

## **6. Proof/Evidence of Locally Made Goods and Services**

To hold companies/firms accountable, some of the key instruments which may be used to monitor or as evidence of having manufactured and supplied locally produced goods and services include:

- Product/Service description;
- Company pamphlets;
- Brand names and trademarks;
- Manufacturers and marketers should use and provide the purchaser with analysis of the cost of goods sold or inventory costs of finished goods;
- Certification by the Kenya Revenue Authority (Customs Department) may authenticate that the products are locally made or are imported; and
- Certification by the Standards Body e.g. Kenya Bureau of Standards (KEBS).

***NB: Once discussed and agreed upon, the Reporting Template of Reservation of a Minimum of 40% of Procurement Budget for locally Produced goods and services will incorporate some of the proposed evidences accordingly.***